



City of Westminster

Committee Agenda

Title: **Children & Adults, Public Health & Voluntary Sector Policy and Scrutiny Committee**

Meeting Date: **Thursday 20th October, 2022**

Time: **6.30 pm**

Venue: **Rooms 18.01 & 18.03, 18th Floor, 64 Victoria Street, London, SW1E 6QP**

Members: **Councillors:**

Angela Piddock (Chair)	Karen Scarborough
Iman Less	Selina Short
Tim Mitchell	Max Sullivan
Ellie Ormsby	

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



If you require any further information, please contact the Committee Officer, Linda Hunting - Policy & Scrutiny Advisor.

**Email: lhunting@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Head of Committee and Governance Services in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by members and officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES

The minutes for the previous committee meeting are still being drafted and an update will be provided separately.

4. CM UPDATE (CLLR TIM ROCA)

(Pages 3 - 10)

5. CM UPDATE (CLLR NAFSIKA BUTLER-THALASSIS)

(Pages 11 - 18)

6. UPDATE ON GORDON HOSPITAL

(Pages 19 - 20)

7. REPORT ON THE CARE COORDINATION SOLUTION

(Pages 21 - 24)

8. WORK PROGRAMME

(Pages 25 - 38)

**Stuart Love
Chief Executive
12 October 2022**



City of Westminster

Children and Adults, Public Health and Voluntary Sector Policy and Scrutiny Committee

Date: 20 October 2022

Portfolio: Young People, Learning and Leisure

The Report of: Councillor Tim Roca, Cabinet Member for Young People Learning and Leisure

Report Author and Contact Details: Patrick Ryan
pryan@westminster.gov.uk

- Key decisions made in the preceding period since my last Policy & Scrutiny report dated 12 September 2022**
 - No key decisions have been made.
- The following report includes my priorities and delivery progress to date of the new administration:**

2.1 Children's Services

Successful A- Level and GCSE results across Westminster

Results day was a day of celebration for many students and schools across the borough, with GCSE and A-level students performing exceptionally well in their exams this year. Bucking the trend in the national headlines, provisional data submitted by schools shows that GCSE performance has continued to improve, during the lock-down period and in 2022 with the return to public examinations. 67.8% of students achieved a good pass (grades 9-5 in English and Maths) compared with 53.5% in 2019. There are no national averages at present for 2022 but compared with the 2021 national average for this English and mathematics measure (51.9%), Westminster is well above the national average. The Westminster score is also well above the Inner London average in 2022 (55.4%).

Table 1: Westminster Schools' GCSE results

	Westminster				National				Inner London			
	2019	2020	2021	2022	2019	2020	2021	2022	2019	2020	2021	2022
5-9 English & Mathematics	53.5%	63.1%	65.1%	67.8%	43.4%	49.9%	51.9%		45.9%	53.4%	55.4%	
4-9 English & Mathematics	75.2%	81.6%	82.4%	82.6%	64.9%	71.2%	72.2%		66.5%	73.6%	74.7%	
Attainment 8	53.4	57.1	57.6	56.1	46.8	50.2	50.9		48.4	52.3	53.4	

Source: [DfE GCSE published results, LA, Inner London and National](#)

Post- Sixteen students also excelled in their exams this year with a provisional 67% of A-levels graded at A* - B grade- over ten percent higher than pre-pandemic A level exam results. Across all the grade ranges, students have performed higher than the national average.

Table 2: Westminster Schools' A- Level results

	Westminster				National			
	2019	2020	2021	2022	2019	2020	2021	2022
A*	8.2%	14.7%	19.0%	17.0%	7.8%	14.2%	19.0%	14.6%
A*-A	29.0%	40.3%	47.5%	41.0%	25.5%	38.0%	44.1%	36.3%
A*-B	56.8%	69.5%	73.0%	67.0%	51.4%	65.3%	69.6%	62.8%
A*-C	79.0%	90.1%	87.6%	85.0%	75.6%	87.4%	88.1%	82.7%
A*-D	91.8%	97.4%	94.9%	94.0%	90.8%	96.7%	96.1%	93.8%
A*-E	97.6%	99.5%	98.7%	99.0%	97.5%	99.6%	99.4%	98.6%

Sources: <https://analytics.ofqual.gov.uk/apps/Alevel/Outcomes/>

[DfE published results, grade level - LA \(single year\)](#)

[DfE published results, grade level - National \(single year\)](#)

These excellent results are testament to the hard work and dedication of our children and young people through a particularly turbulent time in their education, and the adaptability of our schools in continuing to provide high quality education in the face of disruption of the pandemic. The sustained high attainment in our schools also shows how they have taken full advantage of education recovery funding.

On GCSE results day, one pupil at Paddington Academy said that *'I am very happy and very grateful with my results - it doesn't feel real! I want to say thank you to all teachers at Paddington Academy who helped achieved the results today'*. Another student said *'I am very proud of myself as all the hard work I put in has paid off. I would like to thank all my teachers and especially my head of year for the everyday motivation but in particular towards the end when it got really tough, and we needed it the most. I am proud of everyone in my year, we did it!'*

School Performance at Early Years and Primary Key Stages

Westminster results in Early Years, and in Primary schools at Key Stage 1 and Key Stage 2, did slip in comparison with 2019, which reflects the nationwide trend. However, they were above the published national averages for each of these phases.

In Westminster primary schools, the percentage of children entering reception in class with a Good Level of Development (GLD) was 65.9%, slightly above the national average of 65.2%. Key Stage 1 attainment continues to be above national averages across all assessed subjects, and in Key Stage 2 (age 11), the percentage of children reaching the expected levels in reading, writing and mathematics continue to be above national: 64% compared to the national figure of 58%.

Development of the new three-year Children and Young People's Plan

Officers in Children's Services have been developing a new Bi-Borough Children and Young People's Plan (CYPP) for Westminster City Council and Kensington Chelsea. Sitting directly under the 'Fairer

Westminster' Strategy, the CYPP is the overarching strategy for Children's Services and sets out what Westminster City Council wants to achieve with, and for, Children and Young People over the next three years. It serves as a framework that we will use to track and improve outcomes for children and young people, with a focus on the most vulnerable. The priority outcomes that form the plan have been developed from what children and young people have told us is important to them in our direct engagement. Delivery of these priority outcomes will be through our more focused service and thematic delivery plans and strategies.

This summer, officers designed and delivered 13 workshops across the Bi-Borough, engaging with over 130 children and young people aged 11- 25 including young people with Special Educational Needs and Disabilities (SEND), Looked After Children and Care Leavers, Youth Council members, and young people engaged in youth clubs. We heard from young people about their concerns, their ambitions for their futures and their communities, and what they think needs to be done to achieve these. We also engaged with residents through the new Resident's Research panel and held workshops with key decision makers and partners. This engagement alongside analysis of all service specific engagement we have undertaken with children and families over the past two years has informed our priority outcomes.

At the time of writing, prior to final sign-off, the draft priority outcomes for the Children and Young People's Plan are as follows;

- All young people, and particularly those who are vulnerable can realise their ambitions and take advantage of opportunities and life skills which prepare them for adulthood.
- All Children and Young People are happy and healthy, with access to a diverse range of activities and opportunities to support their physical, mental health and emotional wellbeing within the post pandemic context, environmental challenges, and rising cost of living pressures.
- Children and young people feel safe, and are protected from serious youth violence, harm, harmful practices, abuse and neglect at home, online and in the community.
- Children and young people have access to high quality education and training opportunities, have good attendance at school and achieve their full potential.
- All Children have the best start in life, needs are identified and supported early and they are school ready at five.
- All our young people feel listened to, empowered to take action and have opportunities to co-produce/co-design services that affect them.
- (RBKC Only) Children and young people affected by the Grenfell tragedy continue to be supported. The council, NHS and commissioned voluntary sector providers work together with communities to learn from their experience of the past five years and to ensure support is effective for children and their families. Issues of Equality, Diversity and Inclusion were reflected strongly during our engagement and co-production activities. These issues, concerns and aspirations are reflected in each of the seven priority outcomes set out in the Plan.

Launch of Westminster's Youth Justice Strategic Partnership Plan

Westminster's Early Help service and Youth Offending Team, with partners in the Youth Crime Prevention Partnership (including the Police, the Crown Prosecution Service, local Clinical Commissioning Group, Health and other council services) have developed and launched the new Youth Justice Strategic Partnership Plan. The plan sets out the Youth Crime Prevention Partnership (YCPP)'s vision and strategy for the next three years. The strategy is underpinned by a relational and

trauma informed approach, believing that by focusing on understanding the reasons behind a young person's behaviour, rather than just the result of the behaviour, children and young people will be supported to make and sustain change. Active partnership working is at the core of the strategy and under the plan partners will work to the same guiding principles and shared behaviours that parties believe are vital in making a shift 'from offending to achieving'.

The new plan went before Westminster's Children & Adults, Public Health & Voluntary Sector Policy and Scrutiny Committee on Monday 12th September 2022. Performance against the plan is monitored by the YCPP, an active and well-attended board who will update the Policy and Scrutiny Committee on progress against the plan in six months' time.

Update on plans to reopen Bayswater Children's Centre

In line with the manifesto commitment to re-establish services from Bayswater Children's Centre and expand the provision of stay and play schemes, officers have been working to develop options for services at Bayswater. The Bayswater site is currently partly occupied by the Chelsea Community Hospital School until July 2023, and therefore it is proposed that in the interim we work on the development of a short term offer delivered in the basement of the centre before a longer-term offer is developed.

After reviewing options, we are looking at a way forward that would establish a part-time offer running five sessions in a week. This would allow for testing the service offer and gauging take up and assessing needs of families. The offer would include 3-4 universal drop-in sessions supporting up to 15 children with a parent/carer and a SEND focussed workshop and/or drop-in session, supporting up to 10 children with a parent/carer. An offer of this kind aligns well with the objectives of our SEND strategy to increase the availability of early intervention support. Officers are now pursuing funding options to meet the additional delivery and capital costs outlined against the second option, and an investment proposal is being submitted to address the costs.

There will be further discussions on the longer-term vision for Bayswater and the services which could be located from the site. The current view is that we should build from the Family Hub model which is well established and has a focus on children, families and wider community engagement. We would want to engage the local community, service users and partners in shaping the service offer using the principles of co-design and development and would expect this to include a stay and play offer for 0-5s complemented by a wider range of council and partner services.

Update on Music in Westminster Schools and the Tri-Borough Music Hub

The Tri-borough Music Hub (TBMH or 'The Hub') is the award-winning lead organisation that oversees the delivery of music education in the three West London boroughs of Hammersmith and Fulham, Kensington and Chelsea, and the City of Westminster. The Hub receives core funding from the Department for Education via Arts Council England. It operates a shared-services model across three Local Authorities to deliver an expansive programme of musical learning, in and out of school.

The Hub offers a variety of free services to maintained schools in the borough, ranging from access to the Virtual Music School, curriculum guidance documents, whole class teaching resources, network meetings, performance events, and wider partnership opportunities. All maintained Primary and Secondary schools in Westminster access free services from the Hub. The Hub also offer low-cost traded services to schools including instrumental/vocal teaching, instrument loan and some further performance events. 18 maintained Primary schools in Westminster receive traded services. The Hub also has 51 out-of-school pupils receiving music tuition, of which 8 are in receipt of Free School Meals.

Due to falling pupil numbers in the borough, the Hub’s core funding for music education in Westminster has reduced year-on-year, from £222,839 in 2016-2017 to £194,724 in 2021-2022. This is made up of a main grant of £167,273 with an additional allocation of £27,451 for students eligible for Free School Meals. Traded services have been a source of income for the Hub, however this is not sustainable with the downturn in funding coupled with the costs of inflation, and the Hub are currently considering how they can source additional funding from other organisations and sponsors in order to maintain their service offer.

Last year, The Tri Borough Music Hub presented 26 performance events featuring almost 3000 children and young people across the boroughs and reached audiences of over 4000 people. On an event held on 26th May 2022, the Lord Mayor launched Music Makes Me, the Hub’s next large-scale multi-school music education and performance programme in co-production with the Royal Albert Hall. Music Makes Me’s innovative approach is rooted in inclusive musical practice and will happen in the 2022-23 academic year (TBMH’s 10th anniversary year), culminating in a performance in the Royal Albert Hall on Tues 27th June 2023.

Holiday Activity and Food (HAF) programme update and plans for October Half Term additional provision

The Department for Education’s Holiday Activity and Food Programme (HAF) supports local authorities to deliver a range of activity-based programmes with meal provision for school-age children eligible for Free School Meals during the Easter, Summer, and Christmas Holidays. In addition, WCC made an extra £239k available for holiday activities and a meal offer to address Holiday Hunger and support a wider group of children and young people.

Headline data for both programmes, for Summer 2022, is set out in the table below:

Programme	Total providers	Funding available	Number of unique CYP attending (estimated)	Total number of sessions attended (estimated) (*one session is typically a day)
HAF Summer 22 (DfE funded)	33	£430k	2000	18,000
Additional Funding Summer 22	44	£239k	1250	7,000
TOTAL	72	£669K	3250	25,000

The HAF programme requires strict adherence to DfE guidelines (a minimum of 4 hours a day, 4 days a week, for 4 weeks), however the additional local funding was flexible and enabled providers to deliver appropriate activities tailored to the needs of their communities. A variety of activities were offered, including; sports sessions, cultural trips, arts, crafts and drama sessions, residentials, cookery sessions, personal development and educational programmes, and health and wellbeing activities. This includes children and young people who are experiencing hardship but fall short of Free School Meal eligibility. Last year the Council supported 1966 unique CYP, whilst this year, the Council increased support by 60%, with the help of the additional funding.

Monitoring visits were very informative and enabled Young Ambassadors and representatives from both the Council and Young Westminster Foundation to view the provision and to watch the children enjoying and engaging with the activities – and were also able to sample the healthy meal offers.

In January 2022, a longer-term funding commitment to HAF was given by the DfE, up to and including Christmas 2024. In response, Westminster is now looking to award HAF grants to providers, for up to the next 2 years, to enable the voluntary and community sector to undertake longer term planning to deliver the HAF programme and reach the most vulnerable children and young people in most deprived areas of the borough.

The Government's HAF programme does not cover half term breaks. However, the Council is providing additional grant funding of £80,000 to support at least 800 children and young people who would also benefit from activities and a meal offer, over the October Half-Term 2022. The funding will ensure that disadvantaged children and young people are supported in the half term to access life enhancing and creative opportunities and receive a healthy meal per day.

Update on Department for Education's proposed changes to Nursery School Funding

As discussed at the previous Policy and Scrutiny Committee, the Department for Education (DfE) is proposing to reduce funding for our Maintained Nursery Schools (MNSs) in WCC from April 2023. In essence, the MNS supplementary funding WCC will be receiving from April 2023 will be reduced by £342,941, or 25% of the current funding of £1,431,641.

The Council has been lobbying the DfE to challenge this proposal, and have met with the DfE funding team, discussing our concerns in greater detail, and proposed an alternative timeline for a phased introduction to funding changes, must they go ahead. The Council has submitted a formal response to the consultation which among other points, included the following:

- Current general linear model (GLM) data that the new Early Years Funding Formula is built on is out of date (2013- 2014 data) and therefore may result in highly inaccurate funding calculations for many local authorities
- Basing funding on uptake of Free School Meals (FSM) and Disability Living Allowance (DLA) does not accurately reflect the level of need as many children's additional needs will not be captured
- The DfE should consider providing MNSs with a lump sum unrelated to number of pupils (as with schools) and supplementary funding based on the number of children.
- Should a reduction in funding be introduced, this should be done in a graduated way to allow any transition taking place without causing major disruption to our most vulnerable families. A timescale to achieve this within four years has been shared.

We await a response from the DfE and will update the Policy and Scrutiny in due course. This will not be until at least November.

Update on Afghanistan Refugee Resettlement

Since the closure of the Hilton Metropole Bridging Hotel in May/ June 2022, there are currently no Afghan refugees awaiting resettlement by the Home Office in Westminster.

We have now permanently settled four Afghan families in Westminster, one of which came from the Hilton Metropole Bridging Hotel in Westminster and the other three from out-of-borough bridging accommodation.

All our resettled families receive support through the Single Homeless Project, who provide a designated member of staff who supports families to integrate in the borough, including supporting

them to access financial support, access to health services, education, and training. Each family also has an allocated Family Navigator who links in with child and family-specific services. We also carried out a census of families in the hotel, and the school admissions team used that information to allocate school places to every child.

In line with our commitments to house refugees, our housing service continues to work with landlords to identify suitable properties to offer to the Home Office. We have identified and offered another two properties which have been accepted by the Home Office and these have been matched to two families. We are currently awaiting move-in dates for these families.

2.2 Westminster Adult Education Service (WAES)

Ofsted Inspection report

WAES had a full inspection by Ofsted from 21 June to 24 June 2022. The overall grade is Good, and Behaviour and Attitudes has been graded as Outstanding. The [inspection report](#) has now been officially published on the Ofsted website. We were due to highlight and publicise key elements of the report via our social media channels and the website but suspended this due to the national period of mourning.

Start of new term

There have been strong enrolments at the start of the new academic year across most areas, particularly for Digital and Accounting programmes. This demonstrates a clear demand for learners to engage with education in Westminster. The demand for ESOL has grown, with a good number of the Ukrainians now being enrolled on mainstream programmes. Our Community Learning programmes have also seen a positive start to the year. These programmes help resident learners who may need more support to engage in mainstream programmes or who are engaging for their own wellbeing within Westminster. We are also running money management workshops to support residents with the current pressures of the cost-of-living crisis.

2.3 Culture

Culture Fund

The Culture Fund paper is being prepared for an Executive Decision following further feedback from Cabinet Members. This will provide £1.8m over four years to deliver grants to cultural and community partners to participate in Inside Out, the council's outdoor summer arts festival, and various learning, wellbeing and outreach activities benefitting residents. It will also support a new Local Cultural Education Partnership, London Open House participation, Exhibition Road Cultural Group membership and various public realm initiatives.

Energy price rises/warm spaces

A letter is being sent to DCMS following widespread consultation with cultural venues in Westminster on projected energy price rises, with several facing costs rising by over three times recent levels. The Westminster Culture Network members have also been invited to take part in the council's campaign to promote free warm spaces this winter. Several cultural, community and faith venues including National Gallery and Royal Academy of Arts have agreed to participate, with some venues also keen to develop bespoke resident events.

2.4 Leisure

Seymour Leisure Centre

There is work ongoing to refine the design of the Centre following feedback and input from Willmott Dixon and the design team. A revised Communications and Engagement Plan will be circulated shortly.

Everyone Active Contract

We are close to finalising with Everyone Active the terms for the contract extension over the period 2023-2026. This includes formalising shared objectives around sustainability, social value and community provision and considering provisions to support ongoing enhancements to the scope of our leisure portfolio.



Children & Adults, Public Health & Voluntary Sector Policy and Scrutiny Committee

Date:	20 October 2022
Portfolio:	Adult Social Care, Public Health and Voluntary Sector
The Report of:	Councillor Nafsika Butler-Thalassis
Report Author and Contact Details:	Maria Burton, Portfolio Advisor mburton@westminster.gov.uk

- 1. No key decisions have been made in the period since my last Policy & Scrutiny report dated 12 September.**
- 2. The following report includes my priorities and delivery progress to date of the new administration.**

2.1. Launch of social care marketplace for residents

The pilot for our social care marketplace is ready to onboard service users. Officers are in the midst of mobilisation with a targeted promotion campaign being rolled out to assessment and care management staff and working with providers to onboard their services to the system.

Work is currently being undertaken with the Learning Disability team as a few user groups have been identified who are keen to use this to pool budgets for shared activities and the digital care account provides the perfect solution to facilitate this. Mental Health teams are next in line, so we can understand how their users might want to use this solution. Although there has been a slow uptake by residents, it is preferable that the right service users access the tech to robustly test its capabilities and ensure it is the right tool for them.

2.2. Whole system approach to addressing obesity

There are five key elements of work in this area:

- Place – making the healthy choice the easiest choice
- Living standards – addressing the social determinants of health
- Communities – understand and empower communities to find their own solutions
- Behaviour change – shifting awareness, skills and attitudes
- Services – effective and equitable.

Excellent progress is being made to bring about improvements to neighbourhoods in Church Street, Churchill Gardens and the Grosvenor estate to encourage more residents to get active.

A key focus for the coming months is to make an application to launch a superzone pilot around a school in the borough. A superzone is an area-based initiative to create a healthier environment around the school, focusing on community safety, active travel, air quality, parks and leisure, licensing and food and drink amongst others. We have identified targeted schools as potential partners located in the 30% most deprived areas in Westminster and are in the process of engaging with the identified schools for the pilot.

Finally, in partnership with Westminster Employment team, there is now a good offer of support for residents to manage their money and maximise income/benefits. Training is being rolled out to front line workers to further extend the reach of this support.

2.3. JSNA on Health Inequalities

To ensure strategic alignment, and to maximise impact, a small cross council working group has been established to scope the Joint Strategic Needs Assessment (JSNA) on health inequalities experienced by residents from ethnically diverse backgrounds.

The pandemic has shone a spotlight on health inequalities, and we have the health data which outlines local health inequalities. However there is a consensus we need to do more and work collectively to build local knowledge and inform our approach systematically and routinely.

Linking to the Fairer Communities commitments outlined in our new strategy, the JSNA will be instrumental in shaping how we understand our communities better. It will support the development of processes and pathways which will overcome the barriers experienced by these communities, as well as invest in primary prevention which addresses the wider determinant of health securing the commitment needed to respond to the drivers of inequalities.

While we develop the JSNA, our work to tackle equalities is ongoing working with our communities, to ensure reach and engagement on key priorities including obesity, immunisations and health checks.

2.4. COVID-19 and Flu

The flu vaccine helps protect against the main type of flu virus and is given in the autumn before flu starts circulating. Typically flu circulating in Australia during our summer months gives a strong indication of what our flu season will look like. The flu season that Australia experienced this year came two months early than usual and with higher numbers of cases than their five year average. Children and adults aged under 20 were particularly impacted.

As well as the flu vaccination, an autumn COVID-19 booster vaccination is being offered to protect those at highest risk this autumn/winter. Both viruses could add to the winter pressures faced by the NHS, particularly if infection waves from both viruses coincide.

Public Health is working closely with Communications and engagement colleagues to deliver a campaign this autumn/winter. This will amplify NHS materials, messaging and resources across the borough utilising Community Champions and our local community and faith groups. The ongoing Health Equalities Programme is embedding initiatives to promote COVID-19 and flu vaccines in their engagement with VCS, leisure services, libraries and family hubs.

2.5. Monkeypox

Monkeypox is a rare infectious disease, usually associated with travel to west and central Africa. Since May 2022 there has been an unusual number of cases increasing within the UK. However, the overall risk to the UK population remains low. Vaccination against smallpox can be used for both pre- and post-exposure prevention and it is up to 85% effective in preventing monkeypox. Anyone can get monkeypox, but currently most cases are in men who are gay, bisexual or who have sex with men (GBMSM). The infection is usually mild and self-limiting, but a person remains infectious to others until their lesions are fully healed. Most people will not require treatment.

Up to 16 September 2022 there were 3,585 confirmed monkeypox cases in the UK. 98.7% were men. So far Westminster has had cases which is the fourth highest in London. The number of cases being identified continues to fall.

Our sexual health services, which are highly respected across London, have been under severe pressure with the demands of the monkeypox outbreak and the stress it is putting on their ability to maintain their normal sexual health service offer. Strategies to support services that have been put in place include a short-term increase in resource to help with vaccination capacity.

Nationally, there was a supply shortage of the smallpox vaccine over the summer as international production catches up with new demand. The approval of intradermal vaccination with a fractional dose now means that one original dose can be divided amongst approximately 4 individuals. The priority for the vaccination programme to date has been to offer a first vaccination to all those at highest risk within the GBMSM community as well as health care workers at high risk of exposure. The UKHSA have now announced that whilst sexual health clinics will continue to prioritise offering first doses to those at highest risk, some clinics will also begin to offer eligible people a second dose 2-3 months after their first dose to provide longer term protection. In the light of national advice there are no current plans to widen the offer of vaccination beyond the existing priority cohorts, though this decision will be kept under review.

2.6. Childhood Immunisation

Increasing the uptake of childhood vaccinations continues to be a priority, particularly given the concerns about polio transmission in London. The Local Authority is not responsible for delivery of childhood immunisations, but we take our oversight responsibility seriously. We convene an Immunisations Partnership Board which meets quarterly and brings partners across the system together to work together with a common aim of driving up uptake of immunisations in Westminster. As a result of the work of the Immunisations Board, Public Health secured a Quality Improvement Grant from NHS England to carry out focussed work to explore whether the delivery of childhood immunisations in alternative settings can increase uptake.

Central London Healthcare (GP Federation) have been commissioned to deliver the pilot. Vaccination and engagement sessions will be held at Children's centres/Family Hubs and nurseries and will also align closely with Health Visitor sessions where possible. Catch up vaccination and engagement sessions will be held at nurseries, pre-schools and primary schools. Where there is still evidence of incomplete vaccinations, children will be invited to attend a session at a convenient community location where there will be an opportunity have discussion and questions answered in addition to vaccinations.

The clinics are being designed to appeal to families as they are in locations which are trusted places where target families are already likely to visit. In addition, efforts are being taken to talk

to the communities we wish to reach to understand what changes would make the vaccination environment more inviting.

2.7. Polio

Following the identification of polio virus in North London sewage samples the NHS has launched a polio vaccine programme for children aged 1-9. Children who have no previous or incomplete vaccination history will be offered their routine polio vaccine and children who have completed their pre-school immunisations and have not been recently vaccinated, will be offered an additional vaccine to increase protection against the polio virus.

Children in Central and West London are being invited to GPs and extended hours services. Central London is also offering pop up vaccination clinics in community settings for those aged 1-9yrs (invitation is via text from GP) and polio vaccination is also available at NWL mass sites in Ealing, Brent and Hammersmith and Fulham for 5-9yr olds.

<http://www.nwlondonics.nhs.uk/polio>.

Work is continuing to develop more local vaccination offers. We are continuing to promote the updates and offer with families, parents and schools through our comms and engagement channels.

Sewage sampling has been stepped-up across London with plans to sample several other sites across England. No patients in the UK have been diagnosed with polio to date. The risks to the general population are still assessed as low.

2.8. Cold Weather Plans

Public Health is involved in the contingency planning for hot and cold weather preparedness via the Borough Resilience Forum. When severe weather is forecast the Bi-borough Emergency Planning Manager sends out an alert and advice for Social Care and Housing Managers, Staff and Service Users in line with the England Cold Weather Plan and action cards. In addition, external comms is triggered by to send out messages in accordance with the alert level to residents via normal comms routes.

Housing has their own severe weather emergency plan (SWEP) which is an emergency response for rough sleepers to preserve their safety and wellbeing during severe weather conditions. It is activated by the GLA if the forecast is below 0°C in London and involves the provision of additional bed spaces and identification of the vulnerable.

Severe Weather Emergency Protocols will operate as usual in support of rough sleepers this winter. Attention is also being directed to proactive outreach to vulnerable residents with review of learning from welfare calls that were conducted during extreme weather this summer.

The “Staying Well this Winter” campaign, led by the NHS with Local Authority support, is planned to include keeping warm messaging as usual with particular attention to cost of living advice. Making Every Contact Count briefings are being planned for diverse staff groups in contact with residents to ensure information/advice and signposting.

To further support residents through the energy crisis, Public Health has funded increased Green Doctors provision, and is pursuing opportunities for the Green Doctors to reach out to more residents through outreach with information on the energy price cap and energy efficiency advice in homes.

2.9. Integrated Care System Update

The North West London Integrated Care Boards have now been formally adopted as per the legislative timetable and Place (or Borough) Based Partnerships are now operating with new governance structures in place. Amendments to the NWL ICB have been requested and accepted to support wider local authority engagement that requires NHS England approval in the coming weeks.

We have positioned the joint Health and Well Being Board as the main body overseeing delivery of the joint Health and Well Being Strategy, and delivery of our priorities at Place whilst also moving the meetings out into the community to ensure any public service changes really respond and recognise the needs of local people, facilitating more active engagement and attendance.

Following an extensive engagement programme over the summer months we are now drafting the health and wellbeing strategy with the aim of having a consultative document ready for formal consultation in November. This will also be key to influencing NWL Integrated Care System strategy.

A recent Government announcement by the Secretary of State in September includes an Adult Social Care Discharge Fund of £500m to support discharge planning in the winter months this year. This investment will be critical to manage social care financial pressures to ensure capacity in the social care market and the continued investment and design work to improve patient pathways.

Heading into winter, there remains concerns about the increased demand on services and system partners are in the process of planning to manage this demand. We are concerned that the lack of confirmed additional funding through NWL Integrated Care Board (ICB) for winter means there is limited scope to finalise the plans and put them in place with sufficient lead in time. Our focus however will be on the following:

- Discharge planning and implementation with social workers having greater role in discharge planning on wards
- Strengthening of NHS Home First and LA Reablement
- Ensuring there is block capacity for interim residential care
- Ensuring homecare providers are able to respond to increased demand.

3. Voluntary Sector

3.1 Food and Fuel Poverty Network

The network has met with foodbanks, community pantries, and advice services monthly to hear directly about changes in demand, share approaches, identify gaps and support referrals. The data from the network has been used to shape the Cost of Living Strategy. Funding has been agreed for Mary's Pantry in Pimlico, and new community pantries in Harrow Road at Emmanuel Church and in Church Street at HAFS Academy, along with additional funding for North

Paddington Foodbank, the Abbey Centre pantry and Westbourne Pantry - £130,000 additional funding to support those in food poverty.

3.2 Community Investment Review and Strategy

A review of voluntary sector funding has been conducted across the Council, collating all contracts and grants to the voluntary sector, £33 million in contracts and £3 million in grants. Engagement has been undertaken with the sector on what is working and what needs improving, and a strategy is under development which will look at simplifying funding streams for grants. Work is underway on clarifying the VCS rent policy, maintenance work, and asset transfer policy; standardising contract and grant procedures to include core funding and a consistent council approach; identifying ways to bring in more funding for the VCS.

3.3 Westminster Connects

Working more closely with the Volunteer team at One Westminster, regular volunteer opportunities are sent out once a fortnight to recruit volunteers for all the voluntary sector. The volunteer opportunities run by the council to support vulnerable residents, including shopping, walking companions and dog walking and fostering have increased with a gardening service. A home care volunteer service is being developed with Adult Social Care to help vulnerable residents with 'life admin' and to make a light meal for them. Westminster Connects will be reviewing what it can do to provide more support with the Cost of Living Crisis. A new platform is under development to make it easier for volunteers and community organisations to advertise opportunities, and a review of Westminster Connects will run over the autumn.

A new agreement is in place with the police to support more event marshal volunteering. Additional training will be on offer to volunteers around safeguarding and care, as volunteers are supporting a range of vulnerable people and need to be clear about policies, procedures and support in each case.

3.4 Community Contribution Fund

Funding of £400,000 was awarded in May to 26 community projects supporting young people, reducing isolation or providing support around homelessness. A living impact report is being developed of short films of people who have benefited from the projects, as well as of the community organisations who run them. Over the next 6 months we will have a project manager from the Civil Service fast stream working on ways to increase the income to the Community Contribution Fund.

A new marketing strategy will be developed and shared with trustees by end of November and an online impact report with films of projects and the beneficiaries will be ready by the end of November to demonstrate the impact of the fund. A second round of funding letters will be sent out to band G and Band H households in October.

3.5 VCS Contracts

New contracts began in July with Healthwatch, run by the Advocacy Project, and with One Westminster for Infrastructure Support and Volunteer Development. Additional funding was awarded to have 4 more case workers at CAB due to the increase in demand because of the Cost

of Living crisis. A review has begun on Westminster advice services to inform what is needed in terms of advice services for the next 5 years. The new services will be co-designed with advice services.

Advice services are reporting increased pressure from the cost of living challenges people are facing, and are reporting significant lack of immigration case work support. There is a review of advice services which has begun to prepare for a new Westminster Advice Service partnership contract from September 2023.

The new Healthwatch contract have maintained the same members as the old contract, and are building a priority list of activities with the members for the year.

Advice service, One Westminster and Healthwatch contracts are all on target for the year.

The Abbey Centre contract will be renegotiated for the next five years for a new contract to start in April 2023.

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Position Paper for the Children and Adults, Public Health and Voluntary Sector Policy and Scrutiny Committee

This position paper provides an update on the following:

- 1) a summary of the position a year ago
- 2) the current thinking and position and
- 3) the proposed direction of travel

CNWL Response

- 1) Our vision for future mental health services aligns with the Independent Review of the Mental Health Act 1983 by Professor Sir Simon Wesley which recommends four key principles of increased choice and autonomy, using the least restrictive option, ensuring patients are supported to get better and treating people as individuals. We need to anticipate these changes which will likely be voted in to law within the next year. Wesley's report echoed previous models like the Trieste model in Italy which emphasises the importance of treating mental health needs in a community setting and social inclusion. Our own evidence and feedback from service users and carers has taught us that people using services value accessible, non-stigmatising services in the community. Our key priority of reducing health inequalities will be supported by the forthcoming Mental Health Bill to promote modern, contemporary, respectful care which is provided in a community setting and not hospital-based.

CNWL is committed to engaging and consulting with residents, key stakeholders and partners so they can contribute to shaping the future of mental health services in Westminster. We want to make sure people experiencing mental health problems are able to have care which is integrated with community services, and includes those people important to someone, in a way that focuses on someone's strengths.

About 2% of local residents who use Mental Health Care need an inpatient service. Every inpatient bed is the same cost as caring for 44 people in the community. Our vision for the future is based on investing more on intervening earlier in the community with more preventative work. Our service users have told us they find inpatient care re-traumatising and we know that prolonged periods of inpatient care weaken people's links with their community, expose them to avoidable risks and lead to poor outcomes for people's housing, education and employment. In our Equalities, Diversity and Inclusion Review Black service users told us they were admitted to hospital and legally detained under the Mental Health Act when they would have preferred accessible, approachable, culturally appropriate services in the community. We are addressing these issues by providing a full spectrum of community services where people have alternatives to hospital admission in a community setting. When there is a need for a hospital bed we will make sure it is for as short a time as necessary and as close to the patient's community as possible.

- 2) The current status of the formal consultation on the Gordon Hospital wards is planned for launch in September 2023. This will provide time to engage on and

jointly develop the ongoing strategy around our mental health pathways to manage the mental health demand in Westminster. We intend to use this time to continue engagement with local communities and work alongside the Local Authority to contribute to the Mental Health strategy for Westminster and ensure our services meet the needs of local residents.

- 3) We are currently working in collaboration with the Performance Team at the ICS and with ICB colleagues to produce key metrics which evidence the direction of travel from treatment in acute inpatient beds to treatment in an enhanced community setting. The enhanced community offer includes a range of services providing intensive support to service users including a Crisis House offering 24-hour intensive support in the community, a Step-Down house which enables safe, timely discharge from hospital and enhanced Home Treatment providing face to face medical and nursing care up to twice a day in a service user's home.

We recognise that there is increasing demand in the system but our evidence from the last year tells us that creating alternative assessment and treatment spaces in the community produces better outcomes for service users compared to an increase in the number of acute inpatient beds.

- 4) We have already launched new initiatives including the 5 bedded Crisis House in Paddington and Step-Down Houses. We are planning to launch a number of new initiatives over the winter and these new services need time to embed and demonstrate effectiveness. We will use data and patient and partner feedback to help evaluate the effectiveness of the new services. Therefore, we plan to launch the formal consultation in September 2023 by which time we will be able to show whether the new developments have met their objectives. We have plans to meet Cllr Piddock and other Cabinet members to provide tours of the wards at the Gordon and new services in Westminster (the Crisis House, Enhanced Community services). This will provide an opportunity for Members to ask questions and hear first-hand about the recent and planned initiatives in Westminster.

Ann Sheridan
Managing Director, Jameson Division

Dr Gareth Jarvis
Medical Director, Jameson Division



Adult and Public Health Policy and Scrutiny Committee

Date: Thursday 5 October 2022

Title: Report on the Care Coordination Solution

Report of: Bruno Botelho
Deputy COO & Director of Digital Operations,
Innovation, Performance and Information
Chelsea and Westminster Hospital NHS
Foundation Trust
NWL Programme Director - Improving Elective
Care Coordination for Patients

**Report Author and
Contact Details:** Bruno Botelho
bruno.botelho@nhs.net

1. Executive Summary

This report sets out the national context and the overview of the Care Coordination Solution programme as well as the benefits as a result to patients across North West London.

2. Key Matters for the Committee's Consideration

- The Care Coordination Solution (CCS) is a national programme to support NHS Trusts to better use data, reshape health and strengthen elective care recovery
- The CCS has been designed to bring together information from multiple existing IT systems into a single tool to manage patients through the Elective Care pathway. For the first time, there is access to a single consistent process to manage the patient pathway for all users.
- This programme, whilst led by Chelsea and Westminster NHS Foundation Trust as a proof-of-concept site, is being rolled out across all hospital trusts in North West London and across England. Funded by NHS England through the national Elective Care Plan.

3. Background

National context:

The COVID-19 pandemic placed unprecedented pressure on the NHS and one of the most impactful tools at their disposal to form the response was the power of data.

The [Data Saves Lives; Reshaping health and care with data](#) strategy commits to building on the capability that has been developed over the past couple of years (using the COVID-19 Data Platform) which has helped to pilot new technology in the NHS which is already helping hospitals, including Chelsea and Westminster NHS Foundation Trust and those in North West London, to maximise bed and operative theatre capacity; reduce waiting lists and help coordinate care - ultimately freeing up more clinical time to care for patients.

Dealing with the pandemic and its effects has impacted the amount of planned care the NHS has been able to provide. As a result, waiting times are longer than ever and many NHS Trusts have accumulated a lengthy backlog of patients awaiting elective surgery.

As of April 2022, a record 6.8 million people were waiting for treatment across the UK, and the number of patients waiting over a year for treatment was 186 times larger than the pre-pandemic figure.

The process for prioritising and preparing patients for surgery has long been extremely inefficient and clinically time consuming.

For example, patients were required to attend an appointment to then fill in a form to determine their risk for having surgery. This appointment usually took around 45 minutes with a clinician in attendance.

If the NHS are to effectively manage the waitlist, hospitals need an accurate picture of who is waiting and for how long as well as the ability to better plan and manage theatre capacity to optimise the use of available resources.

Historically, Trusts have used various IT systems and that the information needed to co-ordinate patient care and proactively plan elective procedures is not easily held in one place. Therefore, NHS England in partnership with Chelsea and Westminster NHS Foundation Trust, developed a technology-led solution that brings together disparate information and makes it available in a single platform, with the right controls in place that enables real-time, effective decision making.

The development of the Care Coordination Solution uses many existing systems within the NHS to create a single version of the pathway. All these systems have been procured/commissioned in accordance with agreed national standards.

As part of a national effort to better use data to reshape health and care and [tackle the COVID-19 backlog of elective care](#), The Improving Elective Care Coordination for Patients Programme (IECCP) aims to give clinicians and ICSs the information they need to free them up from administrative tasks and strengthen elective care recovery.

Expanding on the work led by Chelsea and Westminster NHS Foundation Trust, NHS England are funding the deployment of the Trust Care Coordination Solution across the country in a number of NHS Trusts. The Trust Care Coordination Solution has been designed to support clinical teams to make better-informed, more co-ordinated decisions so that patients are treated in the right order, faster. This is made possible by access to the right information at the right time.

By providing trusts with their own instance of the current NHS data platform, ensuring the control of data remains in the hands of each trust, the Trust Care Coordination Solution makes the right thing to do for the patient, the easiest thing to do for the clinician. NHS England owns the relationship with the ICO in relation to NHS organisations sharing data for direct care.

North West London activity:

The Care Coordination solution currently includes two main features:

Elective Waiting List Module – this allows consultants, schedulers, managers, and data teams to work on a single consistent waiting list and take action to streamline the elective patient pathway.

Theatre Scheduling Module – this allows consultants, schedulers, and theatre teams to optimise theatre utilisation. It integrates with the elective admitted waiting lists, as well as rostering, consultant annual leave, and pre-op status data, so that teams can request bookings according to clinical priority.

The solution provides a single consistent waiting list for all users – clinicians, schedulers, operational management, and administration staff.

The digital solution will not replace existing systems but will replace manual spreadsheets.

The solution will bring together information currently held in Trusts different systems and manual spreadsheets, so that users can view information in one place, with controls in place.

- **Treat patients at the right time:** More patients in the elective care pathway are being treated in the right clinical priority order and within required timeframes.
- **More effective use of staff time:** Staff have a consistent waiting list for each specialty based on high quality data and can take action to book patients in for treatment faster than before.
- **Reduction in wait list size:** We have a complete, real-time understanding of the scale and make-up of their waiting list, can report it accurately, and feel in control of their elective recovery.

- **Better resource utilisation:** We are able to increase theatre capacity above previous levels and treat more patients using the resources and people they already have

As of 16 September 2022, with data flowing through the CCS platform at Chelsea and Westminster NHS Foundation Trust:

- 15,784 patients have been removed from the inpatient waitlist as we now know they no longer require surgery
- Theatre Utilisation has seen an over increase of 8%
- Since going live in July 2022, 56 patients have been through a full automated booking process using Assisted Scheduling Function
- On-the-day Theatre cancellations have reduced by 1.2%
- Pre-Operative Assessments are now booked 27 days in advance of TCI (was 17 days)
- Pre-Operative Assessment appointments are now held 14 days in advance of TCI (was 10 days)

The purpose of the Care Coordination Solution is to create and manage a single version of the patient pathway. Discharging from hospital is key to any inpatient pathway so the tool offers the opportunity to continue to enhance and connect to multiple systems being used in the community. A module has been developed at North Tees and Hartlepool NHS Foundation Trust which enables better communication and better access to information across the multidisciplinary teams involved in the discharge planning. This primarily negates the need for manual processes like emails, word or excel documents and creates a truly collaborative approach to discharge.

The opportunity to connect to clinical and non-clinical systems in the Chelsea and Westminster community is yet to be agreed. We are deploying the tool developed by colleagues in North Tees as part of the Care Coordination Solution, bringing together information that is already shared between NHS and social care (currently through excel spreadsheets and multiple phone calls) but in a more robust and secure way.

In relation to primary care, we understand that there is a pilot underway in England linking PC data into the CCS but we are yet to explore the opportunities this may have for healthcare professionals and communities we care.



Children and Adults, Public Health and Voluntary Sector Policy and Scrutiny Committee

Date:	20 October 2022
Classification:	General Release
Title:	2022/2023 Work Programme
Report of:	Head of Governance and Councillor Liaison
Cabinet Member Portfolios:	Cabinet Member for Young People, Learning and Leisure and Cabinet Member for Adult Social Care, Public Health and Voluntary Sector
Wards Involved:	All
Policy Context:	All
Report Author and Contact Details:	Linda Hunting Lindahunting@westminster.gov.uk

1. Executive Summary

1. This report requests the committee members to consider the work programme for the 2022/2023 municipal year.

2. Meeting dates for the 2022/2023 year

- 2.1 The Committee is advised that the scheduled meeting dates for the 2022/2023 year are:
 - 5 December 2022;
 - 28 February 2023; and
 - 17 April 2023.

3. Suggested topics

- 3.1 The Committee's agenda for the meeting on 20 October meeting includes reports on the Gordon Hospital and The Care Coordination Solution (CCS).

- 3.2 The Committee is asked to reflect on and discuss the suggested work programme for the December meeting.
- 3.2 The Committee may also wish to consider other items currently listed as unallocated to add to the Committee meetings.

If you have any queries about this report or wish to inspect any of the background papers, please contact Linda Hunting.

Lindahunting@westminster.gov.uk

Appendix 1: Terms of Reference
Appendix 2: Work Programme
Appendix 3: Action Tracker

CHILDREN, ADULTS, PUBLIC HEALTH AND VOLUNTARY SECTOR POLICY AND SCRUTINY COMMITTEE

COMPOSITION

7 Members of the Council (4 Majority Party Members and 3 Opposition Party Members).

TERMS OF REFERENCE

(a) To carry out the Policy and Scrutiny functions, as set out in Chapter 4 of the Constitution in respect of matters relating to all those duties within the terms of reference of the Cabinet Member for Young People, Learning and Leisure and the Cabinet Member for Adult Social Care, Public Health and Voluntary Sector.

(b) To carry out the Policy and Scrutiny function in respect of matters within the remit of the Council's non-executive Committees and Sub-Committees, which are within the broad remit of the Committee, in accordance with paragraphs 18.2 and 18.3 as well as section 19 of Chapter 4 of the Constitution.

(c) Matters within the broad remit of the Cabinet Members referred to in (a) above which are the responsibility of external agencies.

(d) Any other matter allocated by the Westminster Scrutiny Commission.

(e) To have the power to establish ad hoc or Standing Sub-Committees as Task Groups to carry out the scrutiny of functions within these terms of reference.

(f) To scrutinise the duties of the Lead Members which fall within the remit of the Committee or as otherwise allocated by the Westminster Scrutiny Commission.

(g) To scrutinise any Bi-borough proposals which impact on service areas that fall within the Committee's terms of reference.

(h) To oversee any issues relating to Performance within the Committee's terms of reference.

(i) To have the power to scrutinise those partner organisations under a duty to that are relevant to the remit of the Committee.

(j) To consider any Councillor Calls for Action referred by a Ward Member to the Committee.

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APPENDIX 2 – Children, Adults, Public Health and Voluntary Sector Policy and Scrutiny Committee Work Programme

ROUND 1 12 July 2022		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director/senior officer
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member’s priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children’s Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member’s priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Work programme	To consider and agree the outline work programme for the committee for the year ahead, with input from Cabinet Members, Executive Directors and other officers on how to make best use of the Committee’s time and where the Committee will have the biggest impact	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

ROUND 2 12 September		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Annual Youth Justice Plan	To review the annual youth Justice plan which Local Authorities have a legal duty to produce. The plan should show how they will provide and fund youth justice services (YJSs) in their area.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services
Breakfast and after school club provision in Westminster schools	To review the provision of breakfast and after school clubs in Westminster schools.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

ROUND 3 20 October		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities. This should include a briefing on the Music Hub.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Care Coordination Solution (CCS) Position Statement	To update the committee on the programme to use patient data in NHS services.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Gordon Hospital Update	To update the committee on the status of the hospital and possible future plans for the site.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change

Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers
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ROUND 4 05 December		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Annual Safeguarding Adults report	To consider the annual Safeguarding Adults report	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and the Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Local Safeguarding Children Partnership annual report	To consider the annual Safeguarding Children report	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure

		Debbie Jackson, Executive Director of Growth Planning and Housing
Children and Young People's Plan	To review this Bi-Borough report on the strategic direction for how the Council will deliver its vision for children and young people up to the age of 19 and up to the age of 25 for care leavers and young people with special educational needs and disabilities, over the next three years.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

Budget Task Group gap – January/February

ROUND 5 28 February 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector

		Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Mental Health and Children	To consider the Mental Health Support Teams, Suicide Prevention Strategy and the Emotional Wellbeing and Mental Health Plan.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Site visit and review of Westminster Academy and the International Baccalaureate qualification.	To consider the possibility of a 'one-off academy' and explore the benefits of federation with other institutions.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Raj Mistry, Executive Director of Environment and City Management
Site visit and review of Hallfield Primary School	To consider the educational offer, facilities, and retainment of students, in relation to the cost of living.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Raj Mistry, Executive Director of Environment and City Management
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

ROUND 6 17 April 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management

Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
LGBT and the Local Community	To review the community care and support / public health offer for the LGBT Community.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Public Health Investment Integrated Care	To review the effectiveness of the public health investment fund in relation to integrated care and make recommendations on future use of such funds.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Work programme	To review the work programme in light of events and recent discussions.	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

Work Plan Meeting 07.10.22 Agreed Items

- Leisure Services Contract and future of service - To consider the next steps for the leisure service, including planning for the contract relet and future service design. Meeting to be arranged, possibly March 2023.
- Create a Task Force for the Breakfast Club initiative considering the cost-of-living crisis
- Arrange a site visit to St. Charles Hospital
- Seymour Leisure Centre
- Review of the Music Hubs scheme

Unallocated items – this may either be substituted in for a substantive item elsewhere in the year or may be rolled over for future municipal years

- Annual Fostering and Adoption Report
- Attainment Gap
- Primary School capacity
- Bridging the Gap
- Community Health Workers
- Pre-birth to five strategy review
- Libraries service overview and review

- Annual corporate parenting report
- IRO report
- Annual self-assessment progress report (Children's)
- Youth crime prevention plan
- Emotional Wellbeing and Mental Health Plan
- School Uniform Support Scheme
- Ukraine Programme Update
- Pre-Birth to five strategy delivery review
- Supported Internships Annual Review
- Participation Report
- Autism Strategy delivery update
- Childcare Sufficiency Assessment 2021-22
- Reports and progression pathways for young people at both key stages
- Annual Child Protection Report
- Westminster Guardians Report
- Family hubs
- An update on the Annual Youth Justice Plan (after results from the service's inspection have been released)
- Westminster Reveals 2023/Summer Cultural Outreach
- Westminster Adult Education Service – strategic plan review

Appendix 3 - ACTION TRACKER
Children, Adults, Public Health and Voluntary Sector Policy and Scrutiny
Committee

NOTED ACTIONS SINCE July 2022	
Action	Status/Follow Up
That Hallfield Food bank be added to Westminster Connects list.	In progress
That arrangements be made for Members to visit voluntary sector organisations in Westminster.	In progress
That the Cabinet Member arranges to meet with the Chair to discuss potential topics to add to the P&S Work Programme for the forthcoming year.	In progress
That the following items be reported regularly in the Cabinet Member Report: <ul style="list-style-type: none"> • the status of covid in care homes and disability settings. • update on the work and decisions of the Integrated Care Board (ICB). • the on-going budget pressures on Adult Social Care Health. 	In progress
That the Children and Young People Mental Health Task Group Report be published and that an update on the recommendations contained in the report be circulated to the Committee.	In progress
That details of how the schools were managing the school uniform scheme be circulated to the Committee.	In progress
That the links to past Children and Adult P&S Committee Agenda Packs and minutes be emailed to the Committee.	Complete
That the Access to Culture Report 2019 and an update on the recommendations contained in the report be circulated to the Committee.	In progress
That parents be consulted quickly on any proposals regarding their children's primary schools becoming federations.	Complete

That an update on Westminster Adult Education Service (WAES) relocation to a new building be circulated to the Committee.	In progress
That data on school exclusions in Westminster schools be circulated to the Committee.	Complete
That the Cabinet Member arranges to meet with the Chair to discuss potential topics to add to the P&S Work Programme for the forthcoming year.	Complete
That a briefing on the Music Hub be included in Cllr Roca's next Cabinet Member Update, in October.	Complete
That a visit to a family hub to be organised for Committee Members	In progress
That the Annual Youth Justice Plan be reviewed at the September meeting.	Complete
That detailed data/financial implications for services be included in reports.	Complete
That discussions regarding potential topics continue outside of the meeting.	Complete
The Chair encouraged Members to email their ideas for topics/items for the Committee Work Programme, a Task Group or even for individual Member scrutiny to the Scrutiny Officer.	Complete
That responses are to be sent to the questions raised by Cllr Sullivan at the September Committee Meeting.	In progress